Administrative or Peer Review of Supervision:
Observation Visit

Term: __________________________
Date: __________________________

Day and Time: __________________________
Supervisors Meetings and Workshops fully attended __ out of __
Exit paperwork completed on time (Yes/No) __________________________
Exit paperwork accurately and comprehensively complete (Yes/No) __________________________

Structure and Goals*
Observations were done on a regular basis, approximately once every two weeks

Not: __ Never Seldom Occasionally Frequently Consistently NA

An overview of expectations for cooperating teacher and student teacher were explained

Not: __ Never Seldom Occasionally Frequently Consistently NA

Time was allowed to conference with both the cooperating teacher and student teacher each visit

Not: __ Never Seldom Occasionally Frequently Consistently NA

Supervisor was easy to reach and available

Not: __ Never Seldom Occasionally Frequently Consistently NA

Enough time was spent in the classroom to adequately observe student teacher

Not: __ Never Seldom Occasionally Frequently Consistently NA

Comments:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Coaching Behaviors*
Feedback was obtained from cooperating teacher on student teacher's performance

Not: __ Never Seldom Occasionally Frequently Consistently NA

Collected descriptive data on the student teacher's lesson

Not: __ Never Seldom Occasionally Frequently Consistently NA

Guides the student teacher to be a reflective practitioner

Not: __ Never Seldom Occasionally Frequently Consistently NA

Communicates successes and area for improvement

Not: __ Never Seldom Occasionally Frequently Consistently NA

Checks to see if student teacher or cooperating teacher have any concerns

Not: __ Never Seldom Occasionally Frequently Consistently NA

A copy of observation notes are given to student teacher and a time is arrange for next visit

Not: __ Never Seldom Occasionally Frequently Consistently NA

Comments:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

*Please rate from 1 to 5, where 1=never and 5=always
Instructor-Student Rapport

<table>
<thead>
<tr>
<th></th>
<th>Never</th>
<th>Seldom</th>
<th>Occasionally</th>
<th>Frequently</th>
<th>Consistently</th>
<th>NA</th>
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</thead>
<tbody>
<tr>
<td>Encourages student teacher to ask questions and express their opinions</td>
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<tr>
<td>Gives clear and understandable feedback</td>
<td></td>
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<td>Seem genuinely concerned about the students' learning</td>
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<td>Read and respond to the student teacher's reflection on planning, assessment and instruction</td>
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<tr>
<td>Listens carefully to student questions and comments</td>
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Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Overall Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Supervisor's signature: ____________________ Date: ________________

Evaluator: ____________________ Date: ________________

*Key
Never-not observed
Seldom-observed 1-2 times during observation
Occasionally-observed 3-5 times during observation
Frequently-observed more than five times at appropriate intervals
Consistently-observed at every appropriate opportunity
Student Teacher Evaluation of the University Supervisor

Name of Supervisor_________________________ Date__________

Please circle the appropriate rating using the following scale:
SA = Strongly Agree   A = Agree   D = Disagree   SD = Strongly Disagree

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1. The university supervisor communicated the goals and expectations of the field experience to me.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>2. The university supervisor visited the school on a regular basis.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>3. The university supervisor spent enough time in the classroom to adequately observe me.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>4. The university supervisor was reachable and available for mentoring me.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>5. The university supervisor provided effective feedback, support and encouragement to me, communicating successes and areas for improvement.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>6. My evaluation was a cooperative process between the university supervisor, the cooperating teacher, and me.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>7. The university supervisor created opportunities for me to express difficulties and concerns.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>8. The university supervisor advocated for me as necessary.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
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</tbody>
</table>

Comments concerning the University Supervisor's special strengths and/or traits needing improvement:

Thank you for your assistance in evaluating the University Supervisor.
Cooperating Teacher Evaluation of the University Supervisor

Name of Supervisor ___________________________ Date ___________

Please circle the appropriate rating using the following scale:
SA = Strongly Agree  A = Agree  D = Disagree  SD = Strongly Disagree

<p>| | | | |</p>
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<td>1. The university supervisor communicated the goals and expectations of the field experience to the student teacher and me.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>2. The university supervisor visited the school on a regular basis.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>3. The university supervisor spent enough time in the classroom to adequately observe the student teacher.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>4. The university supervisor allowed time to conference with me as well as the student teacher, when I felt the need.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>5. The university supervisor was reachable and available for mentoring the student teacher.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>6. The university supervisor provided effective feedback, support and encouragement to the student teacher, communicating successes and areas for improvement.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
</tr>
<tr>
<td>7. The student teacher’s evaluation was a cooperative process between the university supervisor and the cooperating teacher.</td>
<td>SA</td>
<td>A</td>
<td>D</td>
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<tr>
<td>8. The university supervisor created opportunities for the student teacher to express difficulties and concerns.</td>
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<td>A</td>
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<td>9. The university supervisor advocated for the student teacher as necessary.</td>
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Comments concerning the University Supervisor’s special strengths and/or traits needing improvement:

Thank you for your assistance in evaluating the University Supervisor.