



Program: Educational Leadership Admin. Credential Only Curriculum & Instruction Special Education

APPLICANT – Please complete the following:

Name: _____ CSU Channel Islands Student ID: _____

Address: _____

The Family Education Rights and Privacy Act of 1974 gives you the right to inspect and review your education records. You may waive this right of access to individual letters of recommendation, in which case such recommendations will be considered confidential and will not be available to you. *Waiver: I hereby waive my right to review this recommendation in support of my application to the School of Education at CSU Channel Islands.*

Applicant’s signature: _____ Date: _____

The applicant named above is seeking admission to the Masters of Art in Education Program at CSU Channel Islands. CSU Channel Islands seeks to admit educators who have a strong teaching background (minimum of five years) and who demonstrate the personal and professional potential to become highly successful school leaders committed to improving the learning environment for all students. Academic skills, standards of moral and ethical behavior, and a commitment to work on behalf of all children are essential prerequisites for success. Please give us your assessment of the applicant based on the criteria in this confidential recommendation form.

Name of Reference: _____ Position: _____

Signature: _____ Date: _____

Address: _____ Phone: _____

Instructions: Please complete both sides of this form; written reference on the front and rating form on the back. Once complete, please return to applicant in a sealed and signed envelope.

Written Reference:

Please check the number for each item that best indicates your assessment of the applicant. The scale ranges from 5 (outstanding ability) to 1 (definite limitation).

	HIGH			LOW		NOT OBSERVED
	5	4	3	2	1	0
1. Works well with colleagues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Works well with persons from diverse backgrounds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
3. Relates well to students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Relates well to families of students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
5. Teaches effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Works independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Demonstrates intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Works conscientiously	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
9. Handles stress well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Adheres to ethical standards of behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accepts extra responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Shows ability to accept feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
13. Speaks effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Writes effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
15. Shows leadership potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						